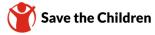
Save the Children

SAVE THE CHILDREN INTERNATIONAL **ROLE PROFILE**

TITLE: Chief of Party		
TEAM/PROGRAMME:	LOCATION: Nepal Country Office	
PDQ		
GRADE	CONTRACT LENGTH:	
CHILD SAFEGUARDING: Level 3: the post holder will have contact with children and/or young people <i>either</i> frequently (e.g. once a week or more) <u>or</u> intensively (e.g. four days in one month or more or overnight) because they work country programs; or are visiting country programs; or because they are responsible for implementing the police checking/vetting process staff.		
ROLE PURPOSE:		
Save the Children is seeking a Chief of Party (COP) for an anticipated 5-year BHA/Nepal ER4 Activity. This activity aims to build the capacity of the local government to lead the response and establish linkage with the provincial and federal government for surge capacity. It also seeks to build the capacity of Nepal's most vulnerable, disaster-prone communities to mitigate, withstand, and recover from disasters, ultimately reducing their own disaster risk, thrive and become more resilient.		
This senior leadership position will provide overall strategic direction in the design, management, implementation, and overall quality assurance of the project. This role will also provide technical assistance on evidence-based planning, governance and DRR systems strengthening in Nepal. The COP will be Save the Children's primary point of contact with USAID/BHA in Nepal and all relevant stakeholders. This position will collaborate with relevant ministries and other critical partners to provide high-level support for effective capacity strengthening at the community, regional, and national levels and sustainability of the project interventions. The COP will lead a team of experts and support staff, provide oversight to partners; lead the preparation of reports, work plans, monitoring plans, and operating plans; align project initiatives with in-country priorities and ensure the program is compliant with USAID and Save the Children's regulations.		
This position is contingent upon donor approval and funding.		
 program in line with USAID/BHA guide Liaise between USAID/BHA Nepal Mis partners, and Government of Nepal off the Children with partners and key stal USAID/BHA, relevant ministries, and t Ensure high quality technical leadershi Lead team to provide proper coordinat country-wide initiatives, community pa Support the development of strong M& efficient systems to ensure high quality management and learning. Ensure compliance with USG regulatio Coordinate closely with SC offices in an operations and financial matters as the Actively participate as a member of the (ESMT), contributing to country strate 	sion and all other counterparts, implementing ficials involved with the program. Represent Save keholders, maintain positive relationships with he country office team. p and oversight is in place for the program. tion and guidance among relevant government, artners, NGOs, and other key stakeholders. See mechanisms, program monitoring tools and y implementation. Including to facilitate adaptive ns, procedures, and Save the Children guidelines. dministrative and HR matters, especially regarding ey relate to the program. e Country Extended Senior Management Team	
	full adherence to Code of Conduct principles	

- Incorporate SC's vision and values and full adherence to Code of Conduct principles. •
- Lead and direct key program staff, both technical and managerial. •



• Closely monitor security dynamics in the project areas and report to the Country Director on significant changes in the security context.

BEHAVIOURS (Values in Practice)

Accountability:

- holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling Save the Children values
- holds the team and partners accountable to deliver on their responsibilities giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:

- sets ambitious and challenging goals for themselves and their team, takes responsibility for their own personal development and encourages their team to do the same
- widely shares their personal vision for Save the Children, engages and motivates others
- future orientated, thinks strategically and on a global scale.

Collaboration:

- builds and maintains effective relationships, with their team, colleagues, Members and external partners and supporters
- values diversity, sees it as a source of competitive strength
- approachable, good listener, easy to talk to.

Creativity:

- develops and encourages new and innovative solutions
- willing to take disciplined risks.

Integrity:

• honest, encourages openness and transparency; demonstrates highest levels of integrity

QUALIFICATIONS:

• Master's degree in international development, international relations, disaster management or other similar field required.

EXPERIENCE AND SKILLS

ESSENTIAL:

- Minimum of 10 years of progressively increasing management responsibility in international humanitarian and development projects, at least five years of which must be field-based.
- Prior experience effectively managing humanitarian and DRR activities involving implementation by multiple sub-awardees. Demonstrated ability to build and maintain relationships with Government, donors, stakeholders and partners.
- Proven success serving in a leadership role for a project addressing issues related to resilience, emergency response, natural resource management, disaster risk reduction through nexus approach, preferably in South Asia. Prior experience working in South Asia, familiarity with Nepal's DRR governance, social, political, economic, and cultural landscape.
- Prior experience as Chief of Party, Deputy Chief of Party or Project Director on programs of a similar size and scope.
- Demonstrated experience recruiting, developing, and managing staff, as well as experience in managing programmatic and financial reporting.
- Demonstrated experience in adaptive management and learning techniques is highly encouraged.
- Proven experience building capacity of local NGOs and government bodies.
- In-depth knowledge of USAID approaches and regulations.

SAVE THE CHILDREN INTERNATIONAL ROLE PROFILE



Excellent interpersonal skills and demonstrated ability to lead and work effectively in		
team situations.		
An understanding and demonstrated commitment to the importance of diversity, equity,		
inclusion, and accessibility.		
 Creative problem-solving skills with the ability to work effectively in resource- 		
constrained environments is important.		
Excellent oral and written communication skills in English. Fluency in Nepali preferred.		
Additional job responsibilities		
The duties and responsibilities as set out above are not exhaustive and the role holder may be		
required to carry out additional duties within reasonableness of their level of skills and		
experience.		
Equal Opportunities		
The role holder is required to carry out the duties in accordance with the SCI Equal Opportunities		
and Diversity policies and procedures.		
Safeguarding obligation:		
The position holder is responsible to ensure that their conduct is in line with the SCI's Code of		
Conduct and key safeguarding policies and ensure that we keep children and adult, at risk, and		
communities safe from abuse, exploitation, harassment, and risk of harm in and through our work.		
The position holder must raise any concerns they may have about potential breach of Code of		
Conduct or key safeguarding policies; or the way we operate as an organization through		
appropriate safeguarding channels.		
Health and Safety		
The role holder is required to carry out the duties in accordance with SCI Health and Safety		
policies and procedures.		
Safeguarding our Staff:		
The post holder is required to carry out the duties in accordance with the SCI Code of Conduct		
and SCI anti-harassment policy		
JD written by:	Date:	
JD agreed by:	Date:	
Updated By:	Date:	
Evaluated:	Date:	